

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE COLUMBIA METROPOLITAN DISTRICT HELD DECEMBER 13, 2023

A Special Meeting of the Board of Directors of the Columbia Metropolitan District (referred to hereafter as the "Board") was convened on Wednesday, the 13th day of December, 2023, at 6:30 P.M. via Zoom Meeting. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Rod Johnson
Scott Jones

Also In Attendance Were:

David Solin; Special District Management Services, Inc. ("SDMS")

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State.

Mr. Solin noted that a quorum was present and requested that the Directors consider whether they had any new conflicts of interest which had not been previously disclosed. Director Johnson reported he is on the Board of the Hills of Piney Creek. Mr. Solin noted no additional disclosures and incorporated those applicable disclosures made by the Board members prior to this meeting and in accordance with statute.

ADMINISTRATIVE MATTERS

Agenda: Mr. Solin distributed for the Board's review and approval, a proposed Agenda for the District's Special Meeting.

Following discussion, upon motion duly made by Director Johnson, seconded by Director Jones and, upon vote, unanimously carried, the Agenda was approved, as presented.

Confirm Location of Meeting and Posting of Meeting Notices: The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The District Board meeting was held and properly noticed to be held via Zoom Meeting, without any individuals (neither District representatives nor the general public) attending in

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person. The Board further noted that notice providing the Zoom login information was duly posted and that they have not received any objections or any requests that the means of hosting the meeting be changed by taxpaying electors within the District's boundaries.

Resignation of Director: The Board acknowledged the resignation of Director Phil Yates effective as of August 28, 2023.

Following discussion, upon motion duly made by Director Jones, seconded by Director Johnson and, upon vote, unanimously carried, the Board acknowledged the resignation of Director Phil Yates effective as of August 28, 2023.

The Board discussed the vacancies on the Board. It was noted that there are no known interested residents at this time.

Minutes: The Board reviewed Minutes of the July 6, 2023 Special Meeting.

Following discussion, upon motion duly made by Director Jones, seconded by Director Johnson and, upon vote, unanimously carried, the Minutes of the July 6, 2023 Special Meeting were approved, as presented.

Resolution No. 2023-11-01 Establishing 2024 Regular Meeting Dates: The Board entered into discussion regarding Resolution No. 2022-11-01; Resolution Establishing 2024 Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notice.

The Board determined to hold regular meetings in 2024 on May 16, 2024 at 10:00 a.m. at 5885 S Biscay St, Aurora, CO 80015 and November 28, 2024 at 6:30 P.M. via Zoom Meeting.

Following discussion, upon motion duly made by Director Jones, seconded by Director Johnson and, upon vote, unanimously carried, the Board adopted Resolution No. 2023-11-01; Resolution Establishing 2024 Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notice. A copy of the Resolution is attached hereto and incorporated herein by this reference.

Section 32-1-809, C.R.S., Transparency Notice Compliance for 2024: Mr. Solin discussed with the Board the requirements of Section 32-1-809, C.R.S.

Following discussion, the Board directed that the required Transparency Notice be posted on the District website and the Special District Association website.

Insurance Matters:

Cyber Security and Increased Crime Coverage: The Board deferred this matter.

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Insurance Committee: The Board deferred this matter. The Board directed Mr. Solin to check with Colotrust on the wire limits.

District's Insurance and Special District Association Membership: The Board discussed the renewal of the District's Insurance and Special District Association ("SDA") membership for 2024.

Following discussion, upon motion duly made by Director Johnson, seconded by Director Jones and, upon vote, unanimously carried, the Board authorized the renewal of the District's insurance and SDA membership for 2024.

PUBLIC COMMENT There were no public comments.

FINANCIAL MATTERS

Claims: The Board reviewed the payment of claims through the periods ending as follows:

Fund	Period Ending Jun. 30, 2023	Period Ending Jul. 31, 2023	Period Ending Aug. 31, 2023
General	\$ 18,422.65	\$ 9,679.28	\$ 9,374.36
Total Claims	\$ 18,422.65	\$ 9,679.28	\$ 9,374.36

Fund	Period Ending Sep. 30, 2023	Period Ending Oct. 31, 2023	Period Ending Nov. 30, 2023
General	\$ 9,536.35	\$ 9,592.65	\$ 15,536.87
Total Claims	\$ 9,536.35	\$ 9,592.65	\$ 15,536.87

Following review, upon motion duly made by Director Johnson, seconded by Director Jones and, upon vote, unanimously carried, the Board ratified approval of the payment of claims as presented.

Unaudited Financial Statements: The Board discussed the unaudited financial statements and balance sheet, dated as of September 30, 2023.

Following discussion, upon motion duly made by Director Johnson, seconded by Director Jones and, upon vote, unanimously carried, the Board accepted the unaudited financial statements and balance sheet, dated as of September 30, 2023.

Application for Exemption from 2023 Audit: The Board reviewed the 2023 Application for Exemption from Audit.

Following review and discussion, upon motion duly made by Director Johnson, seconded by Director Jones and, upon vote, unanimously carried, the Board

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approved the preparation, execution and filing of the Application for Exemption from Audit for 2023.

2023 Budget Amendment Hearing: The President opened the Public Hearing to consider an Amendment to the 2023 Budget and to discuss related issues.

It was noted that publication of Notice stating that the Board would consider adoption of a Resolution to Amend the 2023 Budget and the date, time and location of the Public Hearing was made in a newspaper having general circulation within the District. No written objections were received prior to this Public Hearing. No public comments were received and the Public Hearing was closed.

Following discussion, the Board determined that an amendment to the 2023 Budget was not necessary.

2024 Budget Hearing: The President opened the Public Hearing to consider the proposed 2024 Budget and to discuss related issues.

It was noted that publication of Notice stating that the Board would consider adoption of the 2024 Budget and the date, time and location of the Public Hearing was made in a newspaper having general circulation within the District. No written objections were received prior to this Public Hearing. No public comments were received and the Public Hearing was closed.

Mr. Solin reviewed the estimated 2023 expenditures and the proposed 2024 expenditures.

Following discussion, the Board considered adoption of Resolution No. 2023-12-02; Resolution to Adopt the 2024 Budget and Appropriate Sums of Money, and Resolution No. 2023-12-03; Resolution to Set Mill Levies (for the General Fund at 1.640 mills, Debt Service Fund at 0.000 mills and for Other Fund(s) at 0.000 mills, for a total mill levy of 1.640 mills). Upon motion duly made by Director Johnson, seconded by Director Jones and, upon vote, unanimously carried, the Resolutions were adopted, as discussed, and execution of the Certification of Budget and Certification of Mill Levies was authorized, subject to receipt of final Certification of Assessed Valuation from the County on or before December 10, 2023. Mr. Solin was authorized to transmit the Certification of Mill Levies to the Board of County Commissioners of Arapahoe County not later than December 15, 2023. Mr. Solin was also authorized to transmit the Certification of Budget to the Division of Local Government not later than January 30, 2024. Copies of the adopted Resolutions are attached hereto and incorporated herein by this reference.

DLG-70 Mill Levy Certification Form: The Board considered authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.

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Following discussion, upon motion duly made by Director Johnson, seconded by Director Jones and, upon vote, unanimously carried, the Board authorized the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.

2025 Budget Preparation: The Board discussed the preparation of the 2025 Budget.

Following discussion, upon motion duly made by Director Johnson, seconded by Director Jones and, upon vote, unanimously carried, the Board appointed the District Accountant to prepare the 2025 Budget. The Board determined to hold the public hearing to consider adoption of the 2025 Budget on November 28, 2024 at 6:30 P.M. via Zoom Meeting.

MAINTENANCE MATTERS AND IMPROVEMENTS

Landscape Maintenance Update: Mr. Solin and the Board discussed Landscape Maintenance.

2024 Landscape Maintenance Change Order with Keesen Landscape Management, Inc: The Board reviewed Change Order No.1 between the District and Keesen Landscape Maintenance for 2024 Landscape Maintenance.

Following discussion, upon motion duly made by Director Johnson, seconded by Director Jones and, upon vote, unanimously carried, the Board approved the 2024 Landscape Maintenance Change Order with Keesen Landscape Management, Inc. along with the summer annuals in a design to remain the same as that used in 2023. The Board instructed Mr. Solin to get a proposal in the fall for pansies at the Orchard and Telluride median and the Orchard and Dunkirk median near the light.

LEGAL MATTERS

Resolution No. 2023-12-04, Resolution Amending Policy on Colorado Open Records Act Requests: The Board reviewed Resolution No. 2023-12-04, Resolution Amending Policy on Colorado Open Records Act Requests.

Following discussion, upon motion duly made by Director Johnson, seconded by Director Jones and, upon vote, unanimously carried, the Board adopted Resolution No. 2023-12-04, Resolution Amending Policy on Colorado Open Records Act Requests.

OTHER BUSINESS

Work Order Process: The Board discussed the work order process including inspection process and time expectations in work order process.

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ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Johnson, seconded by Director Jones and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By 
Secretary for the Meeting