

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE COLUMBIA METROPOLITAN DISTRICT HELD NOVEMBER 22, 2021

A Special Meeting of the Board of Directors of the Columbia Metropolitan District (referred to hereafter as the "Board") was convened on Monday, the 22nd day of November, 2021, at 6:30 P.M. Due to concerns regarding the spread of the Coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, the District Board meeting was held and properly noticed to be held via telephone conference. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Robert Haddad, Jr.
Carla D. Ladd
Marion L. Ladd
Sheryl Overton
Rod Johnson

Also In Attendance Were:

David Solin; Special District Management Services, Inc. ("SDMS")

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State.

Mr. Solin noted that a quorum was present and requested that the Directors consider whether they had any new conflicts of interest which had not been previously disclosed. Mr. Solin noted for the record that Director Haddad is the Vice President of the Hills at Piney Creek Homeowners Association. Mr. Solin also noted that there were no additional disclosures and incorporated those applicable disclosures made by the Board members prior to this meeting and in accordance with statute.

PUBLIC COMMENT There were no public comments.

ADMINISTRATIVE MATTERS

Agenda: Mr. Solin distributed for the Board's review and approval a proposed Agenda for the District's Special Meeting.

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Following discussion, upon motion duly made by Director Overton, seconded by Director Johnson and, upon vote, unanimously carried, the Agenda was approved, as presented.

Confirm Location of Meeting and Posting of Meeting Notices: The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. It was noted that due to concerns regarding the spread of the COVID-19 and the benefits to the control of the spread of the virus by limiting in-person contact, the District Board meeting was held and properly noticed to be held via telephone conference, without any individuals (neither District representatives nor the general public) attending in person. The Board further noted that notice providing the conference bridge information was duly posted and that they have not received any objections or any requests that the means of hosting the meeting be changed by taxpaying electors within the District's boundaries.

Minutes: The Board reviewed Minutes of the May 17, 2021 and September 29, 2021 Special Meetings.

Following discussion, upon motion duly made by Director Overton, seconded by Director Marion Ladd and, upon vote, unanimously carried, the Minutes of the May 17, 2021 and September 29, 2021 Special Meetings were approved, as presented.

Resolution No. 2021-11-01 Establishing 2022 Regular Meeting Dates: The Board entered into discussion regarding Resolution No. 2021-11-01; Resolution Establishing 2022 Regular Meeting Dates, Time and Location, Establishing District Website and Designating Location for Posting of 24-Hour Notice.

The Board determined to hold regular meetings in 2022 on November 28, 2022 at 6:30 p.m. via teleconference.

Following discussion, upon motion duly made by Director Marion Ladd, seconded by Director Johnson and, upon vote, unanimously carried, the Board adopted Resolution No. 2021-11-01; Resolution Establishing 2022 Regular Meeting Dates, Time and Location, Establishing District Website and Designating Location for Posting of 24-Hour Notice. A copy of the Resolution is attached hereto and incorporated herein by this reference.

§32-1-809, C.R.S. (Transparency Notice): The Board entered into discussion regarding §32-1-809, C.R.S. reporting requirements and mode of eligible elector notification for 2022.

Following discussion, the Board determined to post the required information to the SDA website and District website.

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MAINTENANCE MATTERS & IMPROVEMENTS

Landscape Maintenance Update: Mr. Solin discussed with the Board the District Landscape Maintenance Updates for the District.

Rescind Approval BrightView Landscape Services: The Board discussed current agreement for the 2022 landscape maintenance services with BrightView Landscape.

Following discussion, upon motion duly made by Director Marion Ladd, seconded by Director Carla Ladd and, upon vote, unanimously carried, the Board rescinded the 2022 landscape maintenance services with BrightView Landscape.

Keesen Landscape Maintenance Service Agreement for 2022 Landscape Maintenance and Change Order No. 1: The Board reviewed the Keesen Landscape Maintenance Agreement for 2022 landscape maintenance services and Change Order No. 1 for cobble installation.

Following review, upon motion duly made by Director Marion Ladd, seconded by Director Carla Ladd and, upon vote, unanimously carried, the Board ratified approval of the Keesen Landscape Maintenance Agreement for 2022 landscape maintenance services and Change Order No. 1 for cobble installation.

Rocky Mountain Tree Care Service Agreement for Arborist Services and Change Order No. 1: The Board reviewed the Rocky Mountain Tree Care Agreement for arborist services and Change Order No. 1 for deadwood pruning.

Following review, upon motion duly made by Director Marion Ladd, seconded by Director Carla Ladd and, upon vote, unanimously carried, the Board ratified approval of the Rocky Mountain Tree Care Agreement for arborist services and Change Order No. 1 for deadwood pruning.

Service Agreement with Spectrum Lighting, Inc. for Electrical and Lighting Services: The Board reviewed the Spectrum Lighting, Inc. Service Agreement for electrical and lighting services.

Following review, upon motion duly made by Director Marion Ladd, seconded by Director Carla Ladd and, upon vote, unanimously carried, the Board ratified approval of the Spectrum Lighting, Inc. Service Agreement for electrical and lighting services.

IREA Lighting on East Orchard Road and South Telluride: Mr. Solin updated the Board on the IREA Lighting at East Orchard Road and South Telluride.

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Proposal from Keesen Landscape Maintenance for 2022 Summer Flowers:

The Board discussed a proposal from Keesen Landscape Maintenance for 2022 summer flowers.

Following discussion, upon motion duly made by Director Overton, seconded by Director Johnson and, upon vote, unanimously carried, the Board approved the proposal for 2022 summer flowers. It was noted that Wasabi Coleus were no good as they need direct sunlight.

Proposal from Keesen Landscape Maintenance for 2022 Fall Flowers: The Board discussed a proposal from Keesen Landscape Maintenance for 2022 fall flowers.

Following discussion, upon motion duly made by Director Overton, seconded by Director Johnson and, upon vote, unanimously carried, the Board approved the proposal for 2022 fall flowers.

FINANCIAL MATTERS

Claims: The Board reviewed the payment of claims through the periods ending as follows:

Fund	Period Ending May 28, 2021	Period Ending June 25, 2021	Period Ending July 16, 2021	Period Ending Aug. 31, 2021
General	\$ 3,501.34	\$ 8,805.38	\$ 7,808.50	\$ 10,508.62
Total Claims	\$ 3,501.34	\$ 8,805.38	\$ 7,808.50	\$ 10,508.62

Fund	Period Ending Sept. 30, 2021	Period Ending Oct. 20, 2021
General	\$ 48,725.48	\$ 7,397.27
Total Claims	\$ 48,725.48	\$ 7,397.27

Following review, upon motion duly made by Director Carla Ladd, seconded by Director Haddad and, upon vote, unanimously carried, the Board ratified approval of the payment of claims as presented.

Unaudited Financial Statements: The Board discussed the unaudited financial statements and balance sheet, dated September 30, 2021.

Following discussion, upon motion duly made by Director Overton, seconded by Director Carla Ladd and, upon vote, unanimously carried, the Board accepted the unaudited financial statements and balance sheet, dated September 30, 2021.

Application for Exemption from 2021 Audit: The Board reviewed the 2021 Application for Exemption from Audit.

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Following review and discussion, upon motion duly made by Director Johnson, seconded by Director Haddad and, upon vote, unanimously carried, the Board approved the preparation, execution and filing of the Application for Exemption from Audit for 2021.

2021 Budget Amendment Hearing: The President opened the Public Hearing to consider an Amendment to the 2021 Budget and to discuss related issues.

It was noted that publication of Notice stating that the Board would consider adoption of a Resolution to Amend the 2021 Budget and the date, time and location of the Public Hearing was made in a newspaper having general circulation within the District. No written objections were received prior to this Public Hearing. No public comments were received and the Public Hearing was closed.

Following discussion, the Board determined that an amendment to the 2021 Budget was not necessary.

2022 Budget Hearing: The President opened the Public Hearing to consider the proposed 2022 Budget and to discuss related issues.

It was noted that publication of Notice stating that the Board would consider adoption of the 2022 Budget and the date, time and location of the Public Hearing was made in a newspaper having general circulation within the District. No written objections were received prior to this Public Hearing. No public comments were received and the Public Hearing was closed.

Mr. Solin reviewed the estimated 2021 expenditures and the proposed 2022 expenditures.

Following discussion, the Board considered adoption of Resolution No. 2021-11-02; Resolution to Adopt the 2022 Budget and Appropriate Sums of Money, and Resolution No. 2021-11-03; Resolution to Set Mill Levies (for the General Fund at 2.000 mills, Debt Service Fund at 0.000 mills and for Other Fund(s) at 0.000 mills, for a total mill levy of 2.000 mills). Upon motion duly made by Director Johnson, seconded by Director Haddad and, upon vote, unanimously carried, the Resolutions were adopted, as discussed, and execution of the Certification of Budget and Certification of Mill Levies was authorized, subject to receipt of final Certification of Assessed Valuation from the County on or before December 10, 2021. Mr. Solin was authorized to transmit the Certification of Mill Levies to the Board of County Commissioners of Arapahoe County not later than December 15, 2021. Mr. Solin was also authorized to transmit the Certification of Budget to the Division of Local Government not later than January 30, 2022. Copies of the adopted Resolutions are attached hereto and incorporated herein by this reference.

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DLG-70 Mill Levy Certification Form: The Board considered authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.

Following discussion, upon motion duly made by Director Johnson, seconded by Director Haddad and, upon vote, unanimously carried, the Board authorized the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.

2023 Budget Preparation: The Board discussed the preparation of the 2023 Budget.

Following discussion, upon motion duly made by Director Johnson, seconded by Director Haddad and, upon vote, unanimously carried, the Board appointed the District Accountant to prepare the 2023 Budget. The Board determined to hold the public hearing to consider adoption of the 2023 Budget on November 28, 2022 at 6:30 p.m. via teleconference.

LEGAL MATTERS

Resolution No. 2021-11-04; Resolution Calling a Regular Election for Directors on May 3, 2022, Appointing the Designated Election Official (“DEO”), and Authorizing the DEO to Perform all Tasks Required for the Conduct of a Mail Ballot Election (“Resolution No. 2021-11-04”): The Board discussed Resolution No. 2021-11-04.


Following discussion, upon motion duly made by Director Marion Ladd, seconded by Director Overton and, upon vote, unanimously carried, the Board adopted Resolution No. 2021-11-04 and designated Mr. Solin as DEO to perform all tasks required for the conduct of a mail ballot election.

OTHER BUSINESS MATTERS None.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Overton, seconded by Director Carla Ladd and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By 
Secretary for the Meeting