

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE COLUMBIA METROPOLITAN DISTRICT HELD SEPTEMBER 29, 2021

A Special Meeting of the Board of Directors of the Columbia Metropolitan District (referred to hereafter as the "Board") was convened on Wednesday, the 29th day of September, 2021, at 8:00 A.M. Due to concerns regarding the spread of the Coronavirus (COVID-19) and the benefits to the control of the spread of the virus, the District Board meeting was held outdoors at the corner of Orchard and Telluride consistent with proper social distancing guidelines. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Robert Haddad, Jr.
Carla D. Ladd
Marion L. Ladd
Sheryl Overton
Rod Johnson

Also In Attendance Were:

David Solin and Robert Graham; Special District Management Services, Inc. ("SDMS")

Sara Rutman; BrightView Landscape Services, Inc.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State.

Mr. Solin noted that a quorum was present and requested that the Directors consider whether they had any new conflicts of interest which had not been previously disclosed. Mr. Solin noted for the record that Director Haddad is the Vice President of the Hills at Piney Creek Homeowners Association. Mr. Solin also noted that there were no additional disclosures and incorporated those applicable disclosures made by the Board members prior to this meeting and in accordance with statute.

ADMINISTRATIVE MATTERS

Agenda: Mr. Solin distributed for the Board's review and approval a proposed Agenda for the District's Special Meeting.

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Following discussion, upon motion duly made by Director C. Ladd, seconded by Director Johnson and, upon vote, unanimously carried, the Agenda was approved, as presented.

Confirm Location of Meeting and Posting of Meeting Notices: The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. It was noted that due to concerns regarding the spread of the COVID-19 and the benefits to the control of the spread of the virus, the District Board meeting was held outdoors and consistent with proper social distancing guidelines. The Board further noted that notice providing the location was duly posted and that they have not received any objections or any requests that the means of hosting the meeting be changed by taxpaying electors within the District's boundaries.

MAINTENANCE MATTERS & IMPROVEMENTS

Landscape Maintenance Update: Mr. Solin, Mr. Graham, and Ms. Rutman discussed with the Board the District Landscape Maintenance Updates for the District.

Median at Orchard Road and South Telluride Street: Mr. Solin updated the Board on the East Orchard Road and South Telluride median redesign.

IREA Lighting on East Orchard Road and South Telluride: Mr. Solin updated the Board on the IREA Lighting at East Orchard Road and South Telluride.

Accent Lighting in the Medians: Mr. Solin updated the Board on accent lighting in the medians.

Proposal from BrightView Landscape Services, Inc. for Fall Landscaping in the Beds: The Board discussed a proposal from BrightView Landscape Services Inc. for fall landscaping in the beds.

Following discussion, upon motion duly made by Director Marion Ladd, seconded by Director Overton and, upon vote, unanimously carried, the Board approved the proposal with the stipulation that BrightView would provide a credit of fifty percent (50%) of the installation cost for failed summer annuals, making the total cost \$4,970.34.

Proposal from BrightView Landscape Services, Inc. for Insured Plant Replacement: The Board discussed a proposal from BrightView Landscape Services, Inc. for insured plant replacement.

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Following discussion, upon motion duly made by Director Haddad, seconded by Director M. Ladd and, upon vote, unanimously carried, the Board approved the proposal for insured plant replacement in the amount of \$5,027.09.

Proposal from BrightView Landscape Services, Inc. for Rose Bush Pruning:
The Board reviewed the proposal for rose bush pruning.

Following review, upon motion duly made by Director C. Ladd, seconded by Director Overton and, upon vote, unanimously carried, the Board ratified approval of the proposal from BrightView Landscape Services, Inc. for rose bush pruning, in the amount of \$5,212.82.

Proposal from BrightView Landscape Services, Inc. for Median Redesign at Orchard and Telluride: The Board reviewed the proposal from BrightView Landscape Services, Inc. for median redesign at Orchard and Telluride.

Following review, upon motion duly made by Director Johnson, seconded by Director C. Ladd and, upon vote, unanimously carried, the Board ratified approval of the proposal from BrightView Landscape Services, Inc. for median redesign at Orchard and Telluride, in the amount of \$25,588.47 plus time and materials for boring or installation of other irrigation connections to the median, if necessary.

Proposal from BrightView Landscape Services, Inc. for Plant Replacements of all Dead Plant Material: The Board deferred discussion.

Proposal from Rocky Mountain Tree Care for Tree Maintenance, Deadwood Pruning, Removal and Replacement, and Plant Health Services: The Board reviewed the proposal from Rocky Mountain Tree Care for tree maintenance, deadwood pruning, removal and replacement, and plant health services.

Following review, upon motion duly made by Director Haddad, seconded by Director C. Ladd and, upon vote, unanimously carried, the Board ratified approval of the proposal from Rocky Mountain Tree Care for tree maintenance, deadwood pruning, removal and replacement, and plant health services, in the amount of \$11,575.

Proposal from Rocky Mountain Tree Care for Tree Maintenance, Deadwood Pruning, and Plant Health Services: The Board deferred discussion.

Review Proposals and Consider Selection for 2022 Landscape Maintenance Services: The Board discussed proposal options for 2022 Landscape Maintenance Services.

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Following discussion, upon motion duly made by Director Haddad, seconded by Director Carla Ladd and, upon vote, unanimously carried, the Board approved the proposal from BrightView Landscape Services, Inc. for 2022 Landscape Maintenance Services, for an amount not to exceed \$29,840.

Proposal from Spectrum Electric for Installation of Accent Lighting: The Board discussed a proposal from Spectrum Electric for installation of accent lighting.

Following discussion, upon motion duly made by Director Overton, seconded by Director C. Ladd and, upon vote, unanimously carried, the Board approved the proposal from Spectrum Electric for installation of accent lighting, to include the median at Orchard and Telluride (once IREA has completed the streetlight installation) in the amount of \$96,873.87.

OTHER BUSINESS MATTERS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director C. Ladd, seconded by Director Overton and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By 

Secretary for the Meeting